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BOARDS AND COMMISSIONS

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[HISTORY: Adopted by the Board of Supervisors of the Township of Upper Southampton as indicated in article histories. Amendments noted where applicable.]

GENERAL REFERENCES

Parks and recreation — See Ch. 123.

Subdivision and land development — See Ch. 160.

ARTICLE I
Historical Advisory Commission
[Adopted 1-21-1986 as Ch. 1, Part 2A, of the 1986 Code]

§ 9-1. Creation.

There is hereby created and established the Upper Southampton Township Historical Advisory Commission.

§ 9-2. Membership. [Amended 8-20-1996 by Ord. No. 323]

The Historical Advisory Commission shall consist of five members appointed by the Board of Supervisors at its first meeting in January for a term of five years, or until their successors are appointed; provided that the members of said Commission first appointed shall be appointed for varying terms so that not more than one term shall expire annually.

§ 9-3. Compensation.

All members of the Historical Advisory Commission shall be residents of Upper Southampton Township and shall serve without compensation other than for such expenses in connection with their duties on said Commission as the Board of Supervisors may approve in advance.

§ 9-4. Officers; meetings. [Amended 8-20-1996 by Ord. No. 323]

- A. The Historical Advisory Commission shall hold a minimum of four meetings annually, with one meeting being held in each calendar quarter.
- B. The Historical Advisory Commission shall hold a meeting in January of each and every year, and, at this meeting, elect from among its members a Chairman, Secretary and such other officers as the said Commission may deem necessary, by a majority vote of the members present at such meeting. Written notice shall be mailed to each member by the Secretary at least 10 days prior to said meeting. Regular or special meetings shall be convened at the call of the Chairman, or in such other manner as the members may, by a majority vote, designate.

§ 9-5. Duties. [Amended 8-20-1996 by Ord. No. 323]

The Historical Advisory Commission shall undertake the following functions and responsibilities in connection with advising the Board of Supervisors in identifying and preserving historical sites, buildings, papers, documents and relics of historical significance to Upper Southampton Township:

- A. Conduct and/or participate in investigations on historical matters relating to Upper Southampton Township, and report the same for public information;
- B. Collect and disseminate data and information on matters of historical significance to Upper Southampton Township;
- C. Publish a pamphlet or report designating the historical sites or buildings of significant value to the history of Upper Southampton Township;
- D. Make recommendations for suitable plaques or markers to distinguish historic sites and buildings of Upper Southampton Township;
- E. Cooperate with any qualified historical society in investigations of historical matters relating to Upper Southampton Township;
- F. Recommend to the Board of Supervisors a suitable public depository and display of historical papers, documents and relics;

- G Cooperate with and encourage the activities of interested citizens to the end that such activities will serve the historical interests of Upper Southampton Township; and
- H Provide quarterly reports to the Board of Supervisors.

ARTICLE II

Environmental Advisory Council [Adopted 1-21-1986 as Ch. 1, Part 2B, of the 1986 Code; amended in its entirety at time of adoption of Code (see Ch. 1, General Provisions, Art. I)]

§ 9-6. Creation.

There is hereby created and established the Environmental Advisory Council of the Township of Upper Southampton for the purpose of advising the Board of Supervisors regarding ways and means of promoting the orderly development, utilization and conservation of the natural resources of Upper Southampton Township.

§ 9-7. Membership.

The said Environmental Advisory Council shall consist of five members appointed by the Board of Supervisors for a term of three years, or until their successors are appointed, except that the members of said Board first appointed shall be appointed for such term so that the terms of no more than two members shall expire annually thereafter.

§ 9-8. Compensation.

All members of the Environmental Advisory Council shall be residents of Upper Southampton Township and shall serve without compensation other than for such expenses in connection with their duties on said Council as the Board of Supervisors may approve in advance.

§ 9-9. Officers; meetings.

The Environmental Advisory Council shall elect from among its members, at the first meeting thereof, and at the annual meeting in January of each and every year thereafter, a Chairman, Secretary and such other officers as the said Council may deem necessary, by a majority vote of the members present at such meeting. Written notice of the annual meeting shall be mailed to each member by the Secretary at least 10 days prior to said meeting; regular or special meetings shall be convened at the call of the Chairman, or in such other manner as the members may, by a majority vote, designate.

§ 9-10. Powers and duties.

- A. General rule. An Environmental Advisory Council shall have the power to:

- (1) Identify environmental problems and recommend plans and programs to the appropriate agencies for the promotion and conservation of the natural resources and for the protection and improvement of the quality of the environment within its territorial limits.
 - (2) Make recommendations as to the possible use of open land areas of the municipal corporations within its territorial limits.
 - (3) Promote a community environmental program.
 - (4) Keep an index of all open areas, publicly or privately owned, including flood-prone areas, swamps and other unique natural areas, for the purpose of obtaining information on the proper use of those areas.
 - (5) Advise the appropriate local government agencies, including the Planning Commission and Recreation and Park Board or, if none, the elected governing body or bodies within its territorial limits, in the acquisition of both real and personal property by gift, purchase, grant, bequest, easement, devise or lease, in matters dealing with the purposes of this article.
- B. Limitation. An Environmental Advisory Council shall not exercise any powers or perform any duties which by law are conferred or imposed upon a commonwealth agency.

ARTICLE III

Planning Commission

[Adopted 1-21-1986 as Ch. 1, Part 2D, of the 1986 Code]

§ 9-11. Title and purpose.

- A. This article shall be known and may be cited as the "Upper Southampton Township Planning Commission Ordinance."
- B. The purpose of this article is to create and establish a Planning Commission for the Township of Upper Southampton pursuant to the provisions in Pa. Act 247, Municipalities Planning Code.¹

§ 9-12. Planning Commission established.

- A. There is hereby created and established in the Township of Upper Southampton a Township Planning Commission to be known as the "Upper Southampton Township Planning Commission" (hereinafter referred to as "Planning Commission"), consisting of seven members, who shall reside within the Township and who shall serve without compensation, but may be reimbursed for necessary expenses. At least five members of the Planning Commission shall be designated citizen members, which means they shall not be officers or employees of the Township.
- B. The members of the Planning Commission shall be appointed by the Board of Supervisors for the term of four years, or until a successor is appointed and qualified, except that the

¹ Editor's Note: See 53 P.S. § 10101 et seq.

terms of the members first appointed, pursuant to this amendment, shall be fixed so that no more than two members of the Commission shall be reappointed or replaced during any future calendar year. The members of the existing Planning Commission shall continue in office until the end of the term for which they were appointed.²

§ 9-13. Powers and duties of Commission.

The Planning Commission shall have all the powers and duties conferred and imposed upon it as set forth in the Municipalities Planning Code, as if said provisions were fully set forth herein

ARTICLE IV

Park and Recreation Board

[Adopted 11-3-1999 by Ord. No. 339]

§ 9-14. Title and purpose.

- A. This article shall be known and may be cited as the "Upper Southampton Township Park and Recreation Board Ordinance."
- B. The purpose of this article is to create and establish a Park and Recreation Board for the Township of Upper Southampton.

§ 9-15. Establishment; membership; terms; compensation; vacancies.

- A. There is hereby created and established in the Township of Upper Southampton, Bucks County, Pennsylvania, a Recreation Board to be known as the "Upper Southampton Park and Recreation Board" (hereinafter referred to as the "Board") consisting of five members, of whom shall reside in the Township and shall be appointed by the Board of Supervisors
- B. Each member shall serve for a term of five years or until their successors are appointed, which term shall expire on the first Monday in January. One vacancy shall occur on the first Monday of January in 2001, 2002, 2003, 2004 and 2005.
- C. Members of the Board shall serve without pay. All persons appointed shall serve their full terms unless voluntarily resigned or removed by the Supervisors for dereliction or neglect of duty. Vacancies on such Board occurring other than by expiration of term shall be for the unexpired term and shall be filled in the same manner as original appointments.

§ 9-16. Organization; meetings.

- A. The members of the Board shall elect a Chairman and Secretary and select all other necessary officers to serve for a period of one year from the first Monday in January of each year.

² Editor's Note: Former § 262, Subsection 3, regarding the names of the first members of the Planning Commission, which immediately followed this subsection, was deleted at time of adoption of Code (see Ch. 1, General Provisions, Art. I).

- B. The Board shall meet as often as shall be required to perform its duties.

§ 9-17. Powers and duties.

- A. The Board shall advise and make recommendations to the Board of Supervisors with regard to the supervision, regulation, equipping and maintaining of Township-funded recreation programs and facilities.
- B. It shall be the duty of the Board to submit an annual report to the Township Supervisors including an analysis of the community park and recreation areas and facilities, with particular reference to the extent and adequacy of the program and its effectiveness in view of the public expenditure involved and the public needs to be met

ARTICLE V

Cable Advisory Board³

**[Adopted 6-5-1979 as Section 30 of Ord. No. 178;
amended in its entirety 3-7-1995 by Section 18
of Ord. No. 315]**

§ 9-18. Establishment; functions.

There is hereby established an Advisory Board on Cable Television to be appointed by the Board of Supervisors. The Board shall be composed of three voting members who shall reflect the diverse community interests of the Township and who shall serve for terms of three years. Initial terms shall be one, two and three years, determined by lot. Any vacancy shall be filled by the Township by appointment for the remainder of the term. No employees or person with ownership interest in a cable television grantee pursuant to this article shall be eligible for voting membership on this Board. The Chairperson of the Board shall be elected by the voting members of the Board for a term of one year. Any action of the Board shall require concurrence of three voting members of the Board. The Manager (or her designated representative) of any cable television company with a franchise in the Township shall be a nonvoting member of the Advisory Board. The Board shall have the following functions:

- A. Advise the Township on applications for franchises and on franchise renewal.
- B. Advise the Township on matters which might be grounds for revocation of the franchise or imposition of penalty on the Company in accordance with this article. The Advisory Board must in such instance conduct a hearing for finding of fact. The Company shall be given 30 days written notice of said hearing, and the Advisory Board shall file its decision with the Board of Supervisors within 30 days after the hearings.
- C. Resolve disagreements among franchises or between the Company and subscribers or public and private users of the system. Decision of the Board in such cases is appealable to the Board of Supervisors.
- D. Advise the Township in respect to rates, to policy relating to the services provided to subscribers and to the operation and use of public channels, and to the availability of

³ Editor's Note: See also Ch. 70, Cable Television.

channel time for lease for pay-cable programs, business users or informational programming.

- E. Cooperate with other systems and supervise interconnection of systems.
- F. Review company records as required by this article.
- G. Make an annual report to the Township, including an account of franchise fees received and distributed, the total number of hours of utilization of public channels and hourly subtotals for various programming categories and a review of any plans submitted during the year by the company for development of new service.
- H. Conduct an evaluation of the system at least every three years, in consultation with the company and utilizing technical consultants if necessary, and pursuant thereto make recommendations to the Township for amendments to this article.
- I. Review and recommend action on insurance and bond limits.

