

**UPPER SOUTHAMPTON TOWNSHIP  
BOARD OF SUPERVISORS  
BUDGET WORKSHOP MEETING MINUTES  
SEPTEMBER 11, 2007**

A Workshop meeting of the Upper Southampton Township Board of Supervisors was held on Tuesday, September 11, 2007, at 7:00PM in the first floor meeting room, 939 Street Road, Southampton, PA 18966.

**MEMBERS PRESENT:** Keith E. Froggatt, Sr., Chairman  
Walter C. Stevens, Vice Chairman  
Lola Biuckians, Secretary/Treasurer  
Marguerite Genesio, Asst. Secretary/Treasurer  
Stephen Ullrich, Member

**ALSO PRESENT:** Joseph W. Golden, Township Manager  
Richard Sabol, Assistant Township Manager  
Mark Showmaker, Fire Marshal

The meeting was called to order by Ch. Froggatt at 7:00PM. A quorum was established.

A moment of silence was held for the victims of 9-11.

**Southampton Fire Company:**

Tom McCullough, Glenn McKenney, Ken Kline, Joe Reaney, Walt McKenney, and Adolph Schneider represented the Southampton Fire Company. Mr. McCullough reviewed the 2008 Fire company budget. He stated that the Fire Company is requesting a contribution of \$246,750 for 2008 which is the same as 2007. Mr. McCullough noted that utilities and fuel expenses have increased in 2008 however many other budget expenses are the same as in 2007. Mr. McCullough explained that an independent audit was recently completed, all was in order. Copies of the audit were previously distributed to the Board of Supervisors.

Mr. McCullough stated that the Engine 2 and Rescue 2 are scheduled for replacement in 2010. He stated that these two trucks will be replaced with one - a Rescue Pumper and utility trailer combination. There will be no change in service to the residents.

Mr. Stevens discussed the trailer located on the Fire Company lot which is parked next to Churchville Road. This trailer contains approximately \$50,000 worth of equipment provided by Homeland Security to the Fire Company. Mr. Stevens asked that the trailer be moved closer to the Fire Company building.

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Robert Shaffer questioned the amount of the Township residents' contributions received by the Fire Company. Mr. Kline stated that they receive approximately \$60,000 to \$65,000 in contributions from approximately 30 to 35% of households.

Also discussed were volunteer recruitment and the fees imposed by the Township for false alarms.

Ch. Froggatt commended the Fire Company on their excellent work.

**Tri-Hampton Rescue Squad:**

Matt Fleck and John Costello represented the Tri-Hampton Rescue Squad. Mr. Fleck stated that the Rescue Squad is requesting the same contribution received in 2007; \$85,000 and an additional \$9,500 to cover rental costs to the Southampton Fire Company. He also highlighted several changes with the Rescue Squad; the outsourcing of ambulance billing, the hiring of a management consultant accounting firm, Volunteer Financial Service, the initiation of a float truck, and modification of response areas. Mr. Fleck also introduced Trish Welbourne, and Nancy Zorger from Volunteer Financial Service. Ms. Welbourne explained the 2008 budget and the purchase of an ambulance. She stated the ending year balance for 2008 will be approximately \$60,000.

Ch. Froggatt asked Mr. Golden to schedule quarterly meetings with Northampton and Lower Southampton Townships to discuss the Tri-Hampton Rescue Squad.

John Costello discussed the current operations of the Rescue Squad. He stated that the redistricting of call boxes has resulted in an increase in services to residents of Upper Southampton, and that two phantom stations have been established that serve as posting locations during periods of high response. Mr. Costello also discussed the Basic Life Support float truck that was established to cover overflow responses during the busiest hours of the busiest five days of the week. He stated that the Rescue Squad has been unable to schedule the float truck for all five days due to severe manpower shortage. Mr. Costello stated that the Rescue Squad now has a Battalion Chief who is in the process of hiring full and part-time members, which should provide the crew needed to schedule the float truck for five days.

Mr. Showmaker questioned the low In-Service Time for July. Mr. Costello explained that the low In-Service Time for July is also due to manpower shortage. An increase in personnel will raise the In-Service Time.

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**Discussion of Auditor proposals:**

The Township solicited Auditor Service proposals for fiscal years 2007 through 2009. Three companies submitted proposals; Lopez, Teodosio & Larkin, Bee, Bergvall and Company, and Zelenofske Axelrod. Bee, Bergvall, and Company has been the Township's Auditor for many years.

Ch. Froggatt questioned whether there is a problem with collusion regarding Bee, Bergvall, and Company, and if anyone has a reason to change Auditors. Mr. Sabol stated that Bee Bergvall and Company has rotated its staff and will continue to rotate its staff on an annual basis in order to provide a fresh review of the accounts.

Robert Baldi, Solicitor addressed the issue as to whether it is best practice to change Auditor, or best practice to change the auditor within the company. He stated that either way would be acceptable.

Robert Shaffer, 1150 Mill Creek Road agreed that rotating staff with the same Auditor would be acceptable.

The appointment of an Auditor will be placed on a future agenda.

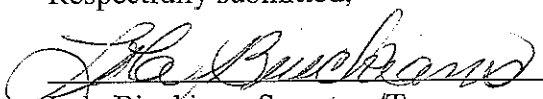
The next budget meeting is scheduled for Tuesday, September 25, 2007.

**ADJOURNMENT:**

A MOTION WAS MADE BY MR. ULLRICH TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS PERSONNEL AND LITIGATION AT 8:25 P.M.; SECONDED BY MR. STEVENS; CARRIED WITH A VOTE OF 5-0-0.

Ch. Froggatt excused himself from Executive Session.

Respectfully submitted,

  
Lola Biuekians, Secretary/Treasurer

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