

**UPPER SOUTHAMPTON TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING MINUTES
JANUARY 7, 2008**

A reorganization meeting of the Upper Southampton Township Board of Supervisors was held on Monday, January 7, 2008, at 6:30PM in the first floor meeting room at the Township Administration Building, 939 Street Road, Southampton, PA 18966

MEMBERS PRESENT: Keith E. Froggatt, Sr., Chairman
Walter C. Stevens, Vice Chairman
Lola Biuckians, Secretary/Treasurer
Marguerite Genesio, Assistant Secretary/Treasurer
Stephen W. Ullrich, Member

ALSO PRESENT: Joseph W. Golden, Township Manager
Ann Alker, Asst. Township Manager/Finance Director

Chairman Froggatt called the meeting to order at 6:30PM. A quorum was established.

ANNOUNCEMENTS CORRESPONDENCE, AWARDS, AND REPORTS:

Ch. Froggatt announced that prior to the meeting, Judge William J. Benz gave the oath of office to Lola G. Biuckians and Stephen W. Ullrich as Township Supervisors and to Kathy Mendla and Gerald Crandley as Township Auditors.

COMMUNITY CONCERNS:

There were no community concerns.

CONSIDERATION OF ELECTING OFFICERS OF THE BOARD OF SUPERVISORS:

A MOTION WAS MADE BY MR. ULLRICH TO APPOINT MR. FROGGATT AS CHAIRMAN OF THE BOARD OF SUPERVISORS FOR THE YEAR 2008; SECONDED BY MR. STEVENS; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

A MOTION WAS MADE BY MR. STEVENS TO APPOINT MS. GENESIO AS VICE CHAIRMAN OF THE BOARD OF SUPERVISORS FOR THE YEAR 2008; SECONDED BY MR. ULLRICH; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

**UPPER SOUTHAMPTON TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING MINUTES
JANUARY 7, 2008**

- 2 -

A MOTION WAS MADE BY MS. BIUCKIANS TO APPOINT MR. ULLRICH AS SECRETARY/TREASURER OF THE BOARD OF SUPERVISORS FOR THE YEAR 2008; SECONDED BY MS. GENESIO; CARRIED UNANIMOUSLY WITH A VOTE OF 4-0-1; MR. ULLRICH ABSTAINED.

A MOTION WAS MADE BY MR. STEVENS TO APPOINT MS. BIUCKIANS AS ASSISTANT SECRETARY/TREASURER OF THE BOARD OF SUPERVISORS FOR THE YEAR 2008; SECONDED BY MS. GENESIO; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

CONSIDERATION OF ADOPTING RESOLUTION #2008-1, ESTABLISHING THE AMOUNT OF THE BOND FOR THE TOWNSHIP MANAGER AND TOWNSHIP TREASURER:

A MOTION WAS MADE BY MR. ULLRICH TO ADOPT RESOLUTION #2008-1, ESTABLISHING \$100,000 AS THE AMOUNT OF THE BOND FOR THE TOWNSHIP MANAGER AND \$1,500,000 AS THE AMOUNT FOR THE TOWNSHIP TREASURER; SECONDED BY MR. STEVENS; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

CONSIDERATION OF ADOPTING RESOLUTION #2008-2, APPOINTING TOWNSHIP DEPOSITORIES FOR 2008:

A MOTION WAS MADE BY MR. ULLRICH TO APPOINT THE FOLLOWING BANKS AS DEPOSITORIES FOR THE TOWNSHIP:

Citibank	Huntingdon Valley Federal Savings Bank
Citizens Bank	INVEST
Commerce Bank	M & T Bank
Earthstar Bank	National Penn Bank
First National Bank & Trust Company	PLGIT
Firsttrust Bank	PNC Bank
First Service Bank	Quaint Oak Savings Bank
Fulton Bank	Sovereign Bank
Harleysville National Bank	Univest National Bank

SECONDED BY MS. GENESIO; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

**UPPER SOUTHAMPTON TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING MINUTES
JANUARY 7, 2008**

- 3 -

**CONSIDERATION OF SELECTING THE BOARD OF SUPERVISORS MEETING
DATES AND TIME FOR THE YEAR 2008:**

The dates of the Board of Supervisors Workshop Meetings and Regular Meetings for 2008 are as follows:

January	15	May	6, 20	September	2, 16
February	5, 19	June	3, 17	October	7, 21
March	4, 18	July	1, 15	November	5, 18
April	1, 15	August	5, 19	December	2, 16

Workshop meetings will be held at 6:00 PM in the Upper Southampton Township Administration Building, first floor meeting room, 939 Street Road, Southampton, PA., and Regular Meetings will be held at 7:30 PM in the Upper Southampton Township Administration Building, first floor meeting room, 939 Street Road, Southampton, PA.

Budget Workshop meetings to prepare the 2009 Budget will be held at 6:30 PM in the Upper Southampton Township Administration Building, first floor meeting room, 939 Street Road, Southampton PA on the following dates:

September 9, 2008
September 23, 2008
September 30, 2008
October 14, 2008
October 28, 2008
November 12, 2008

A Workshop meeting to discuss long range planning and any other business that may come before the Board will be held on February 12, 2008 at 6:30 PM in the Upper Southampton Township Administration Building, first floor meeting room, 939 Street Road, Southampton, PA.

A MOTION WAS MADE BY MR. ULLRICH TO AUTHORIZE THE ADVERTISEMENT OF THE 2008 BOARD OF SUPERVISORS WORKSHOP AND REGULAR MEETING DATES AND TIMES AS LISTED ABOVE; SECONDED BY MR. STEVENS; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

**UPPER SOUTHAMPTON TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING MINUTES
JANUARY 7, 2008**

- 4 -

APPOINTMENT OF TOWNSHIP SOLICITOR:

A MOTION WAS MADE BY MR. STEVENS TO APPOINT MR DONALD E. WILLIAMS, ESQUIRE, OF WILLIAMS & LARE, LLP, AS TOWNSHIP SOLICITOR FOR THE YEAR 2008 AT AN HOURLY RATE OF \$130.00; SECONDED BY MS. BIUCKIANS; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

APPOINTMENT OF TOWNSHIP ENGINEER:

A MOTION WAS MADE BY MR. ULLRICH TO APPOINT TRI-STATE ENGINEERS AND LAND SURVEYORS, INC., AS ENGINEERS FOR THE YEAR 2008 AT THE FOLLOWING FEE SCHEDULE: REGISTERED PROFESSIONAL ENGINEER \$75/HR; REGISTERED LANDSCAPE ARCHITECT \$62/HR; REGISTERED LAND PLANNER \$62/HR; DRAFTSMAN \$57/HR; CAD OPERATOR \$67/HR; SURVEY CREW \$816/DAY; INSPECTOR \$55/HR; AND SECRETARY AT NO CHARGE; SECONDED BY MS. BIUCKIANS; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

APPOINTMENT OF TOWNSHIP TRAFFIC ENGINEER CONSULTANT:

A MOTION WAS MADE BY MS. GENESIO TO APPOINT PENNONI ASSOCIATES, INC., AS TRAFFIC ENGINEER CONSULTANTS FOR THE YEAR 2008 AT THE FOLLOWING FEE SCHEDULE: TOWNSHIP TRAFFIC ENGINEER \$100/HR.; PROJECT ENGINEER \$95/HR.; STAFF ENGINEER \$90/HR.; ASSOCIATE ENGINEER \$85/HR.; GRADUATE ENGINEER \$75/HR.; ENGINEERING/CADD TECHNICIAN \$70/HR.; CLERICAL \$45/HR.; TRAVEL EXPENSE \$0.505/MILE (OR CURRENT FEDERALLY ALLOWABLE RATE); SECONDED BY MR. STEVENS; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

ESTABLISHMENT OF COMPENSATION FOR THE SOLICITOR OF THE ZONING HEARING BOARD:

A MOTION WAS MADE BY MR. ULLRICH TO ESTABLISH AN HOURLY RATE OF \$130.00 FOR THE ZONING HEARING BOARD SOLICITOR; SECONDED BY MS. GENESIO; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

APPOINTMENT OF A VOTING DELEGATE FOR THE PENNSYLVANIA STATE ASSOCIATION OF TOWNSHIP SUPERVISORS STATE CONVENTION IN HERSHEY, PA ON MAY 11 TO MAY 14, 2008:

**UPPER SOUTHAMPTON TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING MINUTES
JANUARY 7, 2008**

- 5 -

A MOTION WAS MADE BY MR. ULLRICH TO APPOINT MR. FROGGATT AS VOTING DELEGATE FOR THE PENNSYLVANIA STATE ASSOCIATION OF TOWNSHIP SUPERVISORS STATE CONVENTION IN HERSHEY, PA, ON MAY 11 TO MAY 14, 2008; SECONDED BY MS. BIUCKIANS; CARRIED WITH A VOTE OF 4-1-0; Ch. Froggatt opposed.

CONSIDERATION OF MAKING APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS:

CABLE ADVISORY BOARD:

A MOTION WAS MADE BY MS. BIUCKIANS TO REAPPOINT WILLIAM LEE TO A THREE (3) YEAR TERM, EXPIRING DECEMBER 31, 2010 ON THE CABLE TV ADVISORY BOARD; SECONDED BY MR. STEVENS; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

DELAWARE VALLEY AUTHORITY FOR INDUSTRIAL DEVELOPMENT:

A MOTION WAS MADE BY MR. ULLRICH TO REAPPOINT JAMES GORMLEY TO A FIVE (5) YEAR TERM, EXPIRING DECEMBER 31, 2012 ON THE DELAWARE VALLEY AUTHORITY FOR INDUSTRIAL DEVELOPMENT; SECONDED BY MS. GENESIO; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

ENVIRONMENTAL ADVISORY COUNCIL:

A MOTION WAS MADE BY MS. BIUCKIANS TO REAPPOINT HANS PETERS, JR., TO A THREE (3) YEAR TERM, EXPIRING DECEMBER 31, 2010, ON THE ENVIRONMENTAL ADVISORY COUNCIL; SECONDED BY MR. ULLRICH; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

A MOTION WAS MADE BY MS. BIUCKIANS TO REAPPOINT CARL LOSCALZO TO A THREE (3) YEAR TERM, EXPIRING DECEMBER 31, 2010, ON THE ENVIRONMENTAL ADVISORY COUNCIL; SECONDED BY MS. GENESIO; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

FINANCE AND LONG RANGE PLANNING COMMITTEE:

A MOTION WAS MADE BY MS. BIUCKIANS TO REAPPOINT ALBERT HERTENBERGER TO A FOUR (4) YEAR TERM, EXPIRING DECEMBER 31, 2011 ON

**UPPER SOUTHAMPTON TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING MINUTES
JANUARY 7, 2008**

- 6 -

THE FINANCE AND LONG RANGE PLANNING COMMITTEE; SECONDED BY MS. GENESIO; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

A MOTION WAS MADE BY MS. BIUCKIANS TO REAPPOINT ROBERT JONES TO A FOUR (4) YEAR TERM, EXPIRING DECEMBER 31, 2011 ON THE FINANCE AND LONG RANGE PLANNING COMMITTEE; SECONDED BY MS. GENESIO; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

FIRE COMPANY FINANCIAL ADVISORY BOARD:

A MOTION WAS MADE BY MR. ULLRICH TO REAPPOINT JOHN PARTINGTON TO A THREE (3) YEAR TERM, EXPIRING DECEMBER 31, 2010, ON THE FIRE COMPANY FINANCIAL ADVISORY BOARD; SECONDED BY MS. BIUCKIANS; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

HISTORICAL ADVISORY COMMISSION:

A MOTION WAS MADE BY MS. BIUCKIANS TO REAPPOINT LYNWOOD J. VOGEL TO A THREE (3) YEAR TERM, EXPIRING DECEMBER 31, 2010, ON THE HISTORICAL ADVISORY COMMISSION; SECONDED BY STEPHEN ULLRICH; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

PARK AND RECREATION BOARD:

A MOTION WAS MADE BY MS. BIUCKIANS TO REAPPOINT KATE HENDRICKSON TO A FIVE (5) YEAR TERM, EXPIRING DECEMBER 31, 2012, ON THE PARK AND RECREATION BOARD; SECONDED BY MS. BIUCKIANS; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

PLANNING COMMISSION:

A MOTION WAS MADE BY MS. BIUCKIANS TO REAPPOINT STANLEY GAWEL TO A FOUR (4) YEAR TERM, EXPIRING DECEMBER 31, 2011, ON THE PLANNING COMMISSION; SECONDED BY MR. STEVENS; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

A MOTION WAS MADE BY MS. BIUCKIANS TO APPOINT FRANZ KAUTZ TO A FOUR (4) YEAR TERM, EXPIRING DECEMBER 31, 2011 ON THE PLANNING COMMISSION; SECONDED BY MR. STEVENS; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

**UPPER SOUTHAMPTON TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING MINUTES
JANUARY 7, 2008**

- 7 -

SHADE TREE COMMISSION:

A MOTION WAS MADE BY MR. STEVENS TO REAPPOINT G. PATTON LYNCH TO A FIVE (5) YEAR TERM, EXPIRING DECEMBER 31, 2012, ON THE SHADE TREE COMMISSION; SECONDED BY MS. GENESIO; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

UNIFORM CONSTRUCTION CODE BOARD OF APPEALS

A MOTION WAS MADE BY MR. ULLRICH TO REAPPOINT JAMES WARD TO A FIVE (5) YEAR TERM, EXPIRING DECEMBER 31, 2012, ON THE UNIFORM CONSTRUCTION CODE BOARD OF APPEALS; SECONDED BY MS. BIUCKIANS; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

VACANCY BOARD:

A MOTION WAS MADE BY MS. BIUCKIANS TO REAPPOINT JOAN DOBSON TO A ONE (1) YEAR TERM, EXPIRING DECEMBER 31, 2008, ON THE VACANCY BOARD; SECONDED BY MR. STEVENS; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

WATER & SEWER AUTHORITIES:

A MOTION WAS MADE BY MR. ULLRICH TO REAPPOINT STEPHEN WALLIN TO A FIVE (5) YEAR TERM, EXPIRING DECEMBER 31, 2012, ON THE WATER AND SEWER AUTHORITY; SECONDED BY MS. GENESIO; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

ZONING HEARING BOARD:

A MOTION WAS MADE BY MR. STEVENS TO REAPPOINT WILLIAM CUMMINGS TO A FIVE (5) YEAR TERM, EXPIRING DECEMBER 31, 2012, ON THE ZONING HEARING BOARD; SECONDED BY MS. BIUCKIANS; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

**UPPER SOUTHAMPTON TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING MINUTES
JANUARY 7, 2008**

- 8 -

CHIEF OF POLICE SEARCH COMMITTEE:

Ch. Froggatt announced that David Schultz, Chief of Police entered the Deferred Retirement Option Program and will retire on December 31, 2009.

Ch. Froggatt announced that a Chief of Police Search Committee will be formed consisting of the Township Manager and two (2) members of the Board of Supervisors.

A MOTION WAS MADE BY MS. BIUCKIANS TO APPOINT MR. STEVENS TO THE CHIEF OF POLICE SEARCH COMMITTEE; SECONDED BY MS. GENESIO; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

A MOTION WAS MADE BY MR. ULLRICH TO APPOINT MS. BIUCKIANS TO THE CHIEF OF POLICE SEARCH COMMITTEE; SECONDED BY MS. GENESIO; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

Ch. Froggatt announced there are vacancies on the following Boards and Commissions:

- Cable TV Advisory Board – one vacancy
- Delaware Valley Authority for Industrial Development – two vacancies
- Finance and Long Range Planning Committee – three vacancies
- Historical Advisory Board – one vacancy
- International Property Maintenance Code Board of Appeals – three vacancies

ADJOURNMENT:

Being no further business to come before the Board, A MOTION WAS MADE BY MR. ULLRICH TO ADJOURN AT 7:10 PM; SECONDED BY MS. GENESIO; CARRIED UNANIMOUSLY WITH A VOTE OF 5-0-0.

Respectfully submitted,

Stephen W. Ullrich, Secretary/Treasurer