

**UPPER SOUTHAMPTON TOWNSHIP
BOARD OF SUPERVISORS
BUDGET WORKSHOP MEETING MINUTES
OCTOBER 9, 2007**

A Budget Workshop meeting of the Upper Southampton Township Board of Supervisors was held on Tuesday, October 9, 2007, at 6:30PM in the first floor meeting room, 939 Street Road, Southampton, PA 18966.

MEMBERS PRESENT: Keith E. Froggatt, Sr., Chairman
Walter C. Stevens, Vice Chairman
Lola Biuckians, Secretary/Treasurer
Stephen W. Ullrich, Member

ALSO PRESENT: Joseph W. Golden, Township Manager
Ann Alker, Finance Director
Mark Showmaker, Fire Marshal
Richard Sabol

The meeting was called to order by Ch. Froggatt at 6:30P.M. A quorum was established.

Library

Peter Lawton, Joseph Gangster, Norman Remer, Lorraine Rice, and Thais Gardy represented the Library. Mr. Lawton highlighted several renovations completed in the library and new programs being offered such as Children's cooking class, Bouncing baby story time, and chess club. He also stated that a digital phone system has been installed, and a conversion of their computer system from the county system to an internal system.

The Library requested a contribution of \$378,000. This is an increase of \$22,000. Mr. Joseph Ganster explained that the increase is due to salary and benefit changes.

Mr. Ullrich questioned the 2007 budget balance of \$54,000. Mr. Ganster stated that these funds are allocated for a Sprinkler system and reference desk renovations.

General Fund

The Board of Supervisors reviewed revenue and expenses in the General Fund. Discussed was a transfer of funds for post retirement benefits. The actuary suggested that the Township budget for these benefits in 2008 although it will not be required until 2009. The Board agreed to transfer \$20,000 in 2008. Also discussed was an additional \$100,000 budgeted in the General Fund for paving.

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Mr. Stevens discussed the purchase of a vehicle for the Code Enforcement officer. He stated that the 2003 Expedition, which is currently scheduled to be removed from the Police fleet, could be refurbished for the Code Enforcement Officer. This vehicle is similar to the vehicle used by the Fire Marshall and could be equipped as an emergency response vehicle. The Board of Supervisors agreed to transfer \$85,000 to the Vehicle Replacement Fund. Only two police vehicles will be purchased in 2008 from this fund, the remainder will be kept in reserve for a future purchase

Mr. Stevens also discussed the requested furniture purchase in the Police budgeted account Capital Outlay, 410.740. The Board agreed that 17 chairs and one desk will be purchased for the Police Department in 2007. There will be no furniture allocation for 2008.

Mr. Showmaker reviewed the proposals for upgrading the gasoline and diesel storage tanks at the Township. He stated that there were three proposals; the first proposal is to remove the underground tanks and install aboveground tanks at a cost of \$120,000; a second proposal to install leak detection software, and an alarm monitoring system at a cost of \$9,729; and a third proposal is for soil boring testing at a cost of \$4,680 plus sample analysis of approximately \$340/sample. Another proposal to upgrade the existing fuel management system will be forthcoming, and is estimated at \$8200. It was decided to proceed with the leak detection software and alarm monitoring system and upgrade the fuel tank management system by the end of the year. \$20,000 was budgeted in 2007 for these projects

The Board of Supervisors discussed future projects for the Township including the development of Shelmire Field and improvement to Stump Road. Mr. Golden stated that Lower Southampton Township is proposing to install stormwater improvements and to pave Stump Road in 2008 at a cost of \$1.4 million. They have requested that Upper Southampton Township finance half of this project. A future workshop will be held in 2008 to discuss these future capital projects.

Park and Recreation

Discussed was \$71,600 proposed for Capital Construction, 005.0409.600 requested by the Park and Recreation Director. Requested are lights for the Upper lot in Tamanend Park, softball backstop at Schaefer field, \$3,800, air conditioning for the Community Center \$14,000, gutters for the farmhouse \$3,160, tables for the Carriage house and Farmhouse \$1,400, chairs for the Carriage house \$1,300, resurfacing the basketball courts at the Community Center \$27,000, trash can dome lids for all parks \$2,800, dividers for the Community Center \$14,000 and pole light covers \$1,000 for all parks. Of this budgeted amount, the \$2,700 for a softball backstop will be paid for by the DVIT safety grant

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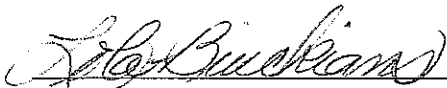
Mr. Ullrich stated that the Township should consider implementing the recommendations in the Comprehensive Park, Recreation and Open Space Plan

The Board of Supervisors will meet on Tuesday, October 23, 2007 at 6:30P.M. to further review the budget.

ADJOURNMENT:

Being no further business to come before the Board, A MOTION WAS MADE BY MR. STEVENS TO ADJOURN AT 8:30P.M.; SECONDED BY MS. BIUCKIANS; CARRIED WITH A VOTE OF 4-0-0.

Respectfully submitted,



Lola Biuckians, Secretary/Treasurer

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