

**UPPER SOUTHAMPTON TOWNSHIP  
BOARD OF SUPERVISORS  
WORKSHOP MEETING MINUTES  
OCTOBER 16, 2007**

A Workshop meeting of the Upper Southampton Township Board of Supervisors was held on Tuesday, October 16, 2007 at 6:45 P.M. in the first floor conference room at the Township building, 939 Street Road, Southampton, PA 18966

**MEMBERS PRESENT:** Keith E. Froggatt, Sr., Chairman  
Walter C. Stevens, Vice Chairman  
Lola Biuckians, Secretary/Treasurer  
Marguerite Genesio, Asst. Secretary/Treasurer  
Stephen W. Ullrich, Member

**ALSO PRESENT:** Joseph W. Golden, Township Manager  
Donald Williams, Township Solicitor  
Ann Alker, Finance Director

Chairman Froggatt called the meeting to order at 6:45 PM. A quorum was established.

Discussion of Proposed Duty Tow Ordinance

Mr. Williams reviewed a draft Duty Tow Ordinance, which will provide for the licensing and regulating of motor vehicle towing businesses, establishing performance standards, provide penalties for violations and setting an effective date. Mr. Rob Link, 20 Second Street Pike of Roam Dougherty Towing stated that Roam Dougherty Towing would like to be included on the Duty Tow Rotation for Upper Southampton Township. Ms. Genesio suggested that the Standards for Issuance of Towing License be revised. The Board requested that the draft ordinance be reviewed by David Schultz, Chief of Police, for his comment and input. Mr. Stevens, Mr. Williams, and Mr. Golden will then review and present a revised draft ordinance at a future workshop meeting

Discussion of the Parking at Southampton Estates for the Soccer Club

Don Williams gave an update on the status of the Agreement between Upper Southampton Township, The Southampton Soccer Association, and Open Door Estates a/k/a Southampton Estates for a temporary driveway and parking area for the soccer fields. Mr. Williams provided an amended agreement, which included a Financial Security of \$10,000 as a guarantee that the driveway and parking lot will be removed if requested by the Township or by Open Door Estates. He explained that the Financial Security may be increased 10% per year to keep pace with inflation, if the Township

UPPER SOUTHAMPTON TOWNSHIP  
BOARD OF SUPERVISORS  
WORKSHOP MEETING MINUTES  
OCTOBER 16, 2007

-2-

deems it necessary. Mr. Williams noted that he has not been in contact with the other parties and is awaiting a site plan from the Soccer Club. Mr. Williams will provide a copy of the Agreement to Southampton Estates and the Soccer Association for review. The Board of Supervisors will continue discussions at a future meeting.

Elevator Update

Mr. Golden updated the Board of Supervisors on the Elevator Project. He stated that all utility lines should be relocated within the next two to three weeks. He met with Comcast, Verizon, PECO and the Water and Sewer Authority about relocating the utilities. The contractor is responsible for relocating the gas and sewer lines, PECO will shut off the gas and relocate the meters, Comcast and Verizon will relocate their lines and the Water Authority will replace the sprinkler water line. The contractor installed a new, larger sump pump discharge pipe.

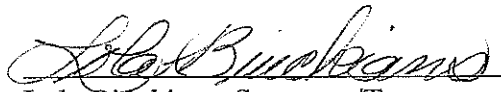
Mr. Ullrich stated that the Township will receive \$20,000 from the Delaware Valley Industrial Development Authority (DVIDA) for the elevator project. Mr. James Gormley, Chairman of DVIDA will present a check at a November Board of Supervisors meeting.

Mr. Golden discussed the purchase of a portable camera and related equipment to replace the camera damaged by water.

Adjournment:

A motion was made by Mr. Ullrich to adjourn at 7:22 P.M.; seconded by Mr. Stevens; carried with a vote of 5-0-0.

Respectfully submitted,

  
Lola Biuckians, Secretary/Treasurer

608968